Caregiver Tips For Student Success

Reduce distractions

- Turn off televisions, video games, tablets, phones, and other distractions while the student is learning.
- Speak quietly when in the same room while the child is learning.
- Encourage others to provide the student space and privacy during online instruction.
- Remove as many toys, pets, and other distractions from the learning space as possible.

Build Consistent Schedules

- Post the student's daily schedule in a visible location.
- Provide a clock or set timers five minutes before classes begin to give students time to prepare and log-on to class.
- Help students set short term and long-term goals to complete work. Record these goals and work deadlines on a calendar close to the student's learning space.
- Set consistent daily routines that include wake and bedtime routines. Include times to complete independent schoolwork, free play, and daily reading.

Reinforce Learning Behaviors

- Students should keep food and drink away from the computer and should eat before or after class.
- Students should be seated and attending to the teacher during online instruction.
- Students should follow all BCPS rules about appropriate school behavior.
- Student clothing that is visible to others online should be school appropriate.

Communicate Often

- Communicate with the student's teacher about any academic, social-emotional, or wellness concerns. Communicate any issues or recent changes in the student's life that may impact the student's readiness to learn or ability to participate fully.
- Check Schoology at least once every other week to review student grades and teacher feedback.
- Attend teacher conferences and read school communications.
- Request interpreters or translated documents as needed.

Support Student Independence

- Allow students to answer questions and complete work independently.
- Build opportunities for students to build independence in completing work, turning in assignments, communicating with the teacher, and monitoring their own learning.

Provide Technical Support

- Post the student's login and password and all Google Meets Codes close to the student's learning space.
- Help young students log-in to whole group and small group learning.
- Communicate technical issues to the child's teacher.
- Use the Google Meets "HESLiveHelp" or email Mr. Sloan at esloan@bcps.org to receive additional technical support.

Student Responsibilities	When Learning in the School Building...	When Learning Online...
Reduce Distractions	• I leave toys, phones, and other distractions at home. • I do not talk to others about non-academic matters during class. • I do not engage in behaviors that distract the learning of others.	• I will place toys, phones, and other distractions away from my learning space. • I will turn off televisions, gaming systems, tablets, phones, and other distractions during class. • I will provide on-topic contributions in class and in the chat box. • I will not engage in behaviors that distract the learning of others.
Follow Schedules	• I am on-time to class. • I do my best to attend all classes, every day. • I follow my daily schedule with minimal reminders. • I return from lunch and recess ready to learn.	• I will log in to class and small groups on-time. • I do my best to attend all classes, every day. • I will follow my daily schedule with minimal reminders. • I will return from lunch, recess, and independent work time ready to learn.
Engage in Positive Learning Behaviors	• I follow the rules as outlined in the BCPS Behavior Handbook. • I dress appropriately for class. • I use appropriate language. • I am kind to others. • I complete my work. • I turn in my work on time. • I do not eat or drink in class. • I sit up, keep my head up, and ensure the teacher can see me so that the teacher can assess my understanding. • I am prepared for class by completing pre-work and homework and having my learning materials ready. • I raise my hand before speaking.	• I follow the rules as outlined in the BCPS Behavior Handbook. • I dress appropriately for class. • I use appropriate language. • I am kind to others. • I complete my work. • I turn in my work on time. • I do not eat or drink during online class. • I will sit up and keep my video monitor on so that the teacher can assess my understanding. • I am prepared for class by completing pre-work and homework and having my learning materials ready. • I will raise my hand before speaking.
Build My Independence	• I ask my teacher for help and share any barriers to my learning. • I check Schoology weekly to review my grades and teacher feedback. • I complete my work and answer teacher questions independently.	• I will ask my teacher for help and will share any barriers to learning (concerns with using the video camera, etc). • I will check Schoology weekly to review my grades and teacher feedback. • I will complete my work and answer teacher questions independently.
Use Technology Appropriately	• I only log in to the assignments, apps, and programs assigned by my teacher. • I log in and log off of the computer with minimal assistance as I move between independent work and classroom instruction. • I ask for help when technology does not work.	• I only log in to the assignments, apps, and programs assigned by my teacher. • I log in and log off of the computer with minimal assistance as I move between independent work and classroom instruction. • I ask for help when technology does not work